

**Summary of the decisions taken at the meeting
of the Executive held on 5 September 2011**

1. Date of publication of this summary:-

6 September 2011

2. Decisions (if any) taken as a matter of urgency under the Overview and Scrutiny Procedure Rules (and not therefore subject to the call-in procedure):-

None

3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):-

Noon on **Friday 9 September 2011**

4. Notes:-

- (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
- (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
- (c) Call-in can be requested by any six non-executive members of the Council.

However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
- (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
- (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Sue Smith
Chief Executive**

Decisions

Agenda Item No.	Agenda Item and Recommendations	Decision
5	<p>Cherwell Economic Development Strategy</p> <p>Recommendations</p> <p>The Executive is recommended:</p> <p>(1) To approve the Economic Development Strategy, attached as appendix 1, to this report to go forward to the Board of the Local Strategic Partnership (LSP) for final approval.</p> <p>(2) To authorise the Head of Planning Policy & Economic Development in conjunction with the Lead Member for Estates to agree any further non substantive changes to the document following this Committee and either prior to, or following, its consideration by the LSP Board at the end of this month.</p>	<p>Recommendations approved</p>
6	<p>Overview and Scrutiny Reports: Commissioning of Advice, Volunteering and Voluntary Car Driving Schemes in Cherwell</p> <p>Recommendations</p> <p>The Executive is recommended:</p> <p>(1) To note the work of the Overview and Scrutiny Committee scrutiny review into the Council's approach to Commissioning of Advice, Volunteering and Voluntary Car Driving Schemes in Cherwell.</p> <p>(2) To note the Overview and Scrutiny Committee's support for the Executive's decision to proceed with the commissioning project.</p>	<p>Revised Recommendations as detailed below approved:</p> <p>(1) To thank the Overview and Scrutiny Committee for the thorough work it has undertaken in considering the commissioning exercise.</p> <p>(2) That Executive confirms earlier signals that existing funding arrangements will cease from 2012/2013.</p> <p>(3) Following recommendation (2) above, officers, as a priority, continue their discussions with Oxfordshire County Council regarding the creation of a county wide Dial-a-Ride scheme, taking account of ongoing customer surveys and protecting the needs of the most vulnerable.</p>

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7	<p>Car Park Order Notice</p> <p>Recommendations</p> <p>The Executive is recommended:</p> <p>(1) To receive and deal with any objections to the Order (these will be tabled at the meeting).</p> <p>(2) To authorise formal Order Making on final proposals for implementation on, or as soon after, 11 November 2011 as is practicable.</p>	Recommendations approved
8	<p>Kidlington Pedestrianisation and Traffic Regulation Order</p> <p>Recommendations</p> <p>The Executive is recommended:</p> <p>(1) To approve the making of a new Traffic Regulation Order (TRO) for Kidlington High Street.</p>	Recommendations approved
9	<p>Bicester Civic Building</p> <p>Recommendations</p> <p>The Executive is recommended:</p> <p>(1) To resolve that the Council pursue the development of the Franklins Yard car park site with a new civic building, to comprise offices and a public library, together with a proposed hotel, on the basis that the Council finances the development in return for a future revenue income, subject to the terms of the pre-letting agreements being approved by this Committee, and completed, prior to the scheme being committed.</p> <p>(2) That any costs or expenses incurred in fees and expenses necessary to progress this proposal being met from the</p>	Recommendations approved

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	<p>existing capital approval for the Bicester town centre redevelopment scheme.</p> <p>(3) To earmark £5m of general capital receipts to this project and a further report be submitted seeking the necessary capital approval, when the costs and income achievable are known.</p>	
10	<p>Award of Contracts for the Design, Supply and Installation of Photovoltaic Panels to Six Commercial Buildings for Cherwell District Council</p> <p>Recommendations</p> <p>The Executive is recommended:</p> <p>(1) Award contracts for Lots 1, 2 and 6 to the companies identified in the exempt Appendix 1.</p> <p>(2) Subject to finalising negotiations with Parkwood Leisure Ltd and in consultation with the Lead member for Financial Management and the Head of Finance award contracts for Lots 3, 4 and 5 to the companies identified in the exempt Appendix 1.</p>	Recommendations approved
11	<p>Value For Money Review of Vehicle Maintenance and Fleet Management</p> <p>Recommendations</p> <p>The Executive is recommended to:</p> <p>(1) Endorse the VFM conclusion that the service offers good value for money and has actively driven down its cost base, providing a top performing, high quality service.</p> <p>(2) Adopt the Service Plan Framework as a guide for the service in future years including areas for future improvements,</p>	Recommendations approved

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	<p>savings and increased income.</p> <p>(3) Note the projected MOT Bay income shortfall in 2011/12 and the plans in place to reduce costs and increase income to address the shortfall in-year.</p> <p>(4) Agree the following recommendations to achieve additional savings and income:</p> <ul style="list-style-type: none"> • £8k per annum from 2012/13, through improved fleet procurement and reduced spending on parts • Potential future revenue savings and income of £12k from a number of sources including working in partnership with other agencies, neighbouring councils and procurement partnerships • Additional new capital income source totalling £12k in both 2011/12 and 2012/13, rising to £24k in future years, as a result of improving the re-sale value achieved at auction from Council-owned equipment. 	
12	<p>Performance and Risk Management Framework 2011/12 First Quarter Performance Report</p> <p>Recommendations</p> <p>The Executive is recommended:</p> <p>(1) To note the many achievements referred to in paragraph 1.4.</p> <p>(2) To request that officers report in the second quarter on the items identified in paragraph 1.5 where performance was below target or there are emerging issues.</p> <p>(3) To agree the responses identified to issues raised in the end of year performance report in paragraph</p>	<p>Recommendations approved, with the additional resolution that officers be requested to produce a one page summary of the performance highlights for circulation to all Members.</p>

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	2.1 or to request additional action or information.	
13	<p>Quarter 1 Finance Report</p> <p>Recommendations</p> <p>The Executive is recommended:</p> <p>(1) To note the projected revenue & capital position at June 2011.</p> <p>(2) To note the Q1 performance against the 2011/12 investment strategy and the financial returns from each of the 3 funds.</p> <p>(3) To note the contents and the progress against the Corporate Procurement Action Plan (detailed in Appendix 1) and the Procurement savings achieved at June 2011 (detailed in Appendix 2).</p>	Recommendations approved
14	<p>2012/13 Budget Strategy, Service & Financial Planning Process and 2012/13 Budget Guidelines</p> <p>Recommendations</p> <p>The Executive is recommended to:</p> <p>(1) Note the latest forecast for the Council's revenue budget for 2012/13 to 2015/16 at Para 2.17.</p> <p>(2) Note the preliminary results from the public consultation and proposed prioritisation framework at Appendix 1.</p> <p>(3) To endorse the overall 2012/13 budget strategy and service and financial planning process set out in the report.</p> <p>(4) Consider and agree the proposed budget guidelines and timetable for 2012/13 budget process. (Appendix 2 and 3)</p>	Recommendations approved

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17	Award of Contracts for the Design, Supply and Installation of Photovoltaic Panels to Six Commercial Buildings for Cherwell District Council - Exempt Appendix 1	Noted
18	Woodgreen Leisure Centre - Leisure Management Contract Exempt report	Recommendations approved as set out in the exempt report
19	Value For Money Review of Public Protection Exempt report	Recommendations approved as set out in the exempt report